



# Indiana Department of Education

SUPPORTING STUDENT SUCCESS

## MEMORANDUM

TO: Title I Program Administrator

FROM: Jamie Miller, Assistant Director  
Office of Title I Academic Support

DATE: October 1, 2008

RE: Annual Survey of Children in Local Institutions for  
Neglected or Delinquent Children

Beginning July 1, 1995, the Title I law requires that funds for children residing in institutions for the neglected be included as part of your local educational agency's (LEA) basic grant allocation; funds for children residing in institutions for the delinquent are allocated separately. Each October, the Indiana Department of Education collects information on the number and location of children living in institutions for neglected or delinquent children. The U.S. Department of Education uses our State's summary information to determine the total amount of Title I funds allocated to the State of Indiana for children living in these institutions for the following fiscal year. This procedure results in survey data collected in October 2008 (FY 2009) and used to prepare allocations for your institutions for the 2009-2010 school year (FY 2010).

The purposes of Title I, Part D are to: (1) improve educational services for children and youth in local and State institutions for neglected or delinquent children and youth so that they have the opportunity to meet the same challenging State academic content and State student achievement standards that all children in the State are expected to meet; (2) provide these children with services to enable them to transition successfully from institutionalization to further schooling or employment; and (3) prevent at-risk youth from dropping out of school as well as to provide dropouts and children and children and youth returning from correctional facilities or institutions for neglected or delinquent children and youth, with a support system to ensure their continued education.

A copy of the survey form is attached to this letter. Please give careful attention to the directions included with the form. Accuracy is especially important now that the different types of institutions receive separate allocations. The form must be completed and signed by the chief administrative official of the institution. The original is mailed to the Division of Compensatory Education. Copies of the completed form must be retained by both the LEA and institution.

This survey reports the number of children ages 5-17 identified in a local institution for neglected or delinquent children for at least 1 day during a 30 consecutive day period, at least 1 day of which falls within the month of October 2008.

### Examples of students eligible to be included in the count:

- ☐ Student A enrolls in a facility on August 31 and exits on October 2.
- ☐ Student B enrolls in a facility on October 3 and exits on October 4.
- ☐ Student C enrolls in a facility on October 31 and exits on November 8.

**Examples of students not eligible to be included in the count:**

- ☐ Student D enrolls in a facility on August 31 and exits on September 30.
  - ☐ Student E enrolls in a facility on November 1 and exits December 31.
- These students cannot be counted because they did not reside in the facility for at least one day in the month of October.

If no institutions are in the LEA, they must return the form with Section 1, item #1 "NONE" and also complete item #3.

Completed survey forms will be accepted November 1-December 1, 2008. We appreciate your prompt attention to the return of this form so that we can submit the State's summary to USDE by December 31, 2008. Meanwhile if you have questions, please contact Hazel Beasley at 317.232.0540.

Attachments